Why was the TA Site updated?
The Test Administration Site was updated to improve searching and filtering options. Searching for tests to add to sessions can become tedious as the number of available tests increases. These updates will allow teachers and proctors to easily find specific tests including benchmark, interim, and educator authored assessments to add to test

What changes will I see?
- Redesigned test selection windows
- Search Term option
- Filter By option

What is new on the Test Selection Window?
When the test selection page first appears, you must select a testing category of the tests you want to add to the session. Tests from multiple testing categories can be added to a session.

How do I add a test or tests to a session?
From the selected test category selection tree, mark the checkbox for each test that you want to make available for students joining the session. Click the Start button when finished.

How can I search for tests to add to a session?
Click on the magnifying glass in the upper right corner of the selection window. Enter key search terms in the box, and click Go.
How can I filter tests to add to a session?

Select the Add Filter button at the top of the test category selection window.

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Expand the Grade and Subject panels by clicking the + sign. Check the boxes for the Grades and/or Subjects you want to filter by, and click the Apply Filter(s) button.

Tests can be removed prior to selecting the Start Session button in the bottom right corner. To remove a test from the Tests Selected column, select the gray x button next to the

What kinds of resources are available for learning the redesigned TA Site?

You will have access to the following resources from the portal:

- The TDS User Guide
- The TDS Training Module

If you still have questions, contact the Help Desk:

AIRWays Help Desk
American Institutes for Research
Tel. 1.877.426.6941
Email: airwayshelpdesk@air.org
Chat: https://airways.portal.airast.org/chat.stml